

LLR ASB Delivery Plan 2024

| Objective - What do we want to achieve?  | Action – What are we going to do to achieve the objective?   | Target Date | Who will deliver the action?                                   | Update – Progress - RAG What has been delivered so far? | Outcome – What was the result of the work? |
|--|--|-------------|--|---|--|
| 1. Review the current ASB system to confirm if it is still the most suitable product for the partnership     | 1.1 Produce Business Case to highlight if/why a change of system may be required and what benefit it would have for the partnership  | 11/23       | Sally Johnson in partnership with the LLR Sentinel Partnership |   |  |
|  | 1.2 Present Business Case to Local Authority Chief Officer Group, Leicestershire & Rutland Safer Communities Partnership Board, and the Strategic Partnership Board Executive Meetings   | 01/24       | Gurjit Samra-Rai   |   |  |
|  | 1.3 Complete appropriate procurement process to look for a new partnership ASB recording system  | 12/24       | ASB Partnership  |   |  |
| 2. To review and update the Sentinel documentation   | 2.1 ISA - Meet with relevant partners to update and sign off the partnership ISA   | 03/24       | Jamie Osborne and the LLR ASB Partnership                      |   |  |
|  | 2.2 Agree recording standards across the partnership   | 08/24       | Jamie Osborne and the LLR ASB Partnership                      |   |  |
|  | 2.3 RMADS – Review and update document set   | 10/24       | Jamie Osborne  |   |  |
|  | 2.4 Produce a partnership cloaking process document  | 03/24       | Jamie Osborne & Police ASB Team                                |   |  |
|  | 2.5 To update and get sign off the Sentinel RRD Policy for the partnership to commence with the RRD of records on the system   | 03/24       | Jamie Osborne & Police ASB Team                                |   |  |
| 3. Review the Government ASB Action Plan and ensure we're aware of and working towards the actions within it | 3.1 Horizon scanning - add ASB Action Plan as a standing item to ASB Delivery Group and Strategy Group agendas, partnership to share any knowledge/information regarding upcoming changes  | 02/24       | ASB Delivery and Strategy Groups                               |   |  |
|  | 3.2 Data collection – Partners to be aware what data will be required and consider the best ways to gather/provide this  | 06/24       | Jamie Osborne & Sentinel Partnership                           |   |  |
|  | 3.3 Victim care – Partnership to review their victim care processes:<br>- Reporting routes,<br>- Access to info/advice,<br>- How and when victims are updated,<br>- Response times,<br>- Satisfaction surveys<br>- Provide clarity for victims on when ASB case review can be used – link to Action 4.3 & 11.1 | 08/24       | ASB Delivery Group   |   |  |

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| 4. Review ASB Case Review (CT) Policy  | 4.1 Update the partnership ASB Case Review Policy and confirm response times  | 03/24 | Sally Johnson/ASB Delivery Group    |  |  |
|  | 4.2 Contact the OPCC to discuss the current processes and confirm their involvement or not in the LLR approach  | 02/24 | Gurjit Samra-Rai                    |  |  |
|  | 4.3 Partners to update webpages with LLR agreed threshold and request form, and consider how else ASB Case Reviews can be promoted  | 04/24 | ASB Delivery Group                  |  |  |
| 5. Review cessation document   | 5.1 Review and update LLR Partnership Cessation Document  | 03/24 | PC Heather Elsworth & working group |  |  |
| 6. Create Easy Read Incremental Approach documentation that supports individuals that are neuro-diverse or have reading or language barriers | 6.1 Convene working group, look at local /best practice, decide what is required, review and update documents before sharing with the partnership for comment   | 04/24 | Julian Robertson & working group    |  |  |
|  | 6.2 Once complete, arrange staff training on the use of the new process   | 05/24 | Julian Robertson & working group    |  |  |
| 7. Update LLR Incremental Approach Guidance document   | 7.1 Once action 6 is complete, include this within the LLR Incremental Approach Guidance document, share this across the partnership and add to Sentinel  | 05/24 | Sally Johnson                       |  |  |
| 8. Continue to plan and deliver ASB Training   | 8.1 Confirm numbers of staff that require training for 24/25 and request partnership funding for relevant amount  | 03/24 | Sally Johnson & Police ASB Team     |  |  |
|  | 8.2 Arrange dates and venue for training  | 04/24 | Sally Johnson & Police ASB Team     |  |  |
| 9. Review LLR Joint Action Groups  | 9.1 Carry out a review of the JAG Terms of Reference and the partnership JAG meetings across LLR  | 10/24 | Police ASB team                     |  |  |
|  | 9.2 Consider development of a partnership hub to discuss how a multiagency problem-solving team could come together to discuss repeat cases/hotspots, come up with a plan and direct back to area.              | 09/24 | Police ASB team                     |  |  |
| 10. Risk assessment review   | 10.1 Review the partnership risk assessment on Sentinel and check if it is fit for purpose  | 06/24 | Jamie Osborne/ASB Delivery Group    |  |  |
| 11. Review and improve victim satisfaction   | 11.1 Partnership to review current satisfaction rates, consider why they might be the rate they are and consider what we could do to improve them – consider/share best practice – Link to action 3.3           | 08/24 | ASB Partnership                     |  |  |
| 12. Develop a partnership performance pack   | 12.1 Review partner performance and identify good practice to share. Identify if there are changes in reporting levels, what is being reported, how well we are responding and use of the incremental approach. | 12/24 | Police ASB team                     |  |  |

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| 13. Review the TOR for the ASB Strategy and Delivery Groups | 13.1 Carry out a review of the ASB Strategy and Delivery Group Terms of Reference | 05/24 | Sally Johnson and the ASB Strategy & Delivery Groups |  |  |
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